



U.S. MARINE CORPS FORCES COMMAND

Policies on Personnel Accountability, Fiscal Stewardship, Equipment, and Security

In my Command Philosophy I briefly addressed personal and professional accountability for one's actions. This discussion must extend beyond moral courage to the execution of our administrative duties, fiscal stewardship, technical aspects of our billets and implied responsibility to safeguard our sacred and constrained resources. In this context resources are all-encompassing: people, materiel, fiscal and information. We must be precise in our knowledge, continuously improve our internal controls, conduct honest evaluations, and report status, as required. Provided below is further amplification of my command philosophy in these areas.

Personnel Accountability

People have always been and remain the Marine Corps' greatest and most precious asset. Leaders, from the most senior officer to the junior enlisted, are charged with ensuring those they lead are mentored, trained, provided for and accounted for. This leadership responsibility extends also to their families. Success of any mission requires quality people with the right skills at the appropriate place and time. Effective personnel management and accountability is, therefore, the linchpin for mission accomplishment. Personnel accountability is a vital component of operational effectiveness, and when executed properly, becomes a combat multiplier for Marine Forces Command and the Marine Corps. Personnel accountability is a shared responsibility between the Commander and/or supervisor and the individual Marine. In order to ensure the most accurate personnel accountability, I charge that the Marine Corps Total Force System (MCTFS) is the system of record for personnel accountability and that each and every individual in my charge do their part to ensure MCTFS (using Marine On-Line (MOL) as one source of entry reflects the most accurate data available.

Fiscal Stewardship

Financial management is inherent in command. Fiscal stewardship and accountability are bedrock concepts which we strengthen by ensuring strong and effective internal controls are in place in the execution of our day-to-day processes and continually assessing the effectiveness of internal controls over our processes. As financial stewards, we are responsible and accountable for government property and resources entrusted to us by the U.S. taxpayer. With that, there is an expectation of great care and due diligence when acting as stewards of financial resources. To this end, I charge all Marines and Civilian Marines to adhere with the timeless adage of fiscal stewardship which remains true today--"If it were your money, would you make the same decision?"

Equipment

Our First General Order is, "to take charge of this post and all government property in view." Proper supply accountability is essential to gaining and maintaining combat readiness, and gives taxpayers and their elected representatives confidence that Marines are worthy stewards of their resources. We will ensure full custodial responsibility and accountability for the care and safekeeping of the government property with which we have been entrusted, and exercise strict accountability through current, complete, and accurate recordkeeping. Regular, weekly supply and maintenance management reconciliations will be the norm.

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Commanders and leaders at every level will eliminate the "rental car mentality," and require that their Responsible Officers and Marines follow the custodial and accountability procedures embodied in applicable law, regulations, and directives. Commanders who fail to execute these duties will be held accountable. Take care of your equipment, and your equipment will take care of you.

Security

I want to ensure the proper level of accountability and supervision is being executed in the functional area of security. As leaders, I expect you to provide oversight into the accountability and security of the equipment and systems in your spaces, and the information used and generated by your personnel. This includes understanding who has a security clearance, what classified information the person needs to know, and who should have access to that information. The Information Security Program protects classified information and Control Unclassified Information (CUI). Responsibilities include: receipt, accounting, control, security violations, handling, transmission, and disposal of classified and CUI documents and materials. A continuous evaluation program is critical to a strong and effective security plan. Marines, Sailors, and Civilian Marines at all levels who hold a security clearance must report information to their Command Security Office that might have a bearing on continued eligibility for access to classified information.

I understand we share information across the Marine Corps, and with other services, and joint communities. Be responsible and cognizant with access and need to know regarding our information. You should proactively ensure all personnel execute Marine Corps defensive operations of our information and our information command and control systems and networks. Security of equipment, systems, and information (paper documents, electronic, or verbal) is everyone's responsibility and must be everyone's top priority. Be mindful that our adversaries are aggressive and relentless in their pursuit of our classified our information.



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